

# Joy Engine Community Challenge

**Challenging neighborhoods to creatively express what JOY means!**

**NOTE:** All fields must be filled out completely in order for the application to be accepted. Please use "n/a" for "not applicable" where appropriate. Joy Engine reserves the right to award less funds than requested, so applicants should be prepared to discuss how they would scale down their proposals if asked.

## APPLICANT & ORGANIZATION DETAILS

1. Applicant Name (Main Contact) \_\_\_\_\_

2. Organization Name \_\_\_\_\_

3. Organization Email Address \_\_\_\_\_

4. Organization Phone \_\_\_\_\_

5. Grant Amount Request (Max of \$10,000) \_\_\_\_\_

6. Organization Tax Status *(please check the option that best applies)*

Individual

Neighborhood improvement district

501(C)(3) Nonprofit

Municipality

501(C)(4) Nonprofit

Another unit of government

501(C)(6) Nonprofit

Other (please describe): \_\_\_\_\_

## APPLICANT & ORGANIZATION DETAILS CONTINUED

7. **Organization EIN** (If chosen, you will be required to provide a copy of your organization's Articles of Incorporation)

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8. **Date of Incorporation** \_\_\_\_\_

9. **How did you hear about this grant opportunity?** \_\_\_\_\_

## COMMUNITY DETAILS

10. **Neighborhood where project will be physically located/delivered**

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11. **Approximate address where this project will be delivered**

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## PROJECT DETAILS

12. **Project Type**

**NOTE:** Proposals for the project types described below will be prioritized over those that support ongoing programming or events.

Permanent creative physical improvements in the community

Temporary performances or installations

New, innovative programming, events or services

## PROJECT DETAILS CONTINUED

### 13. Project Narrative

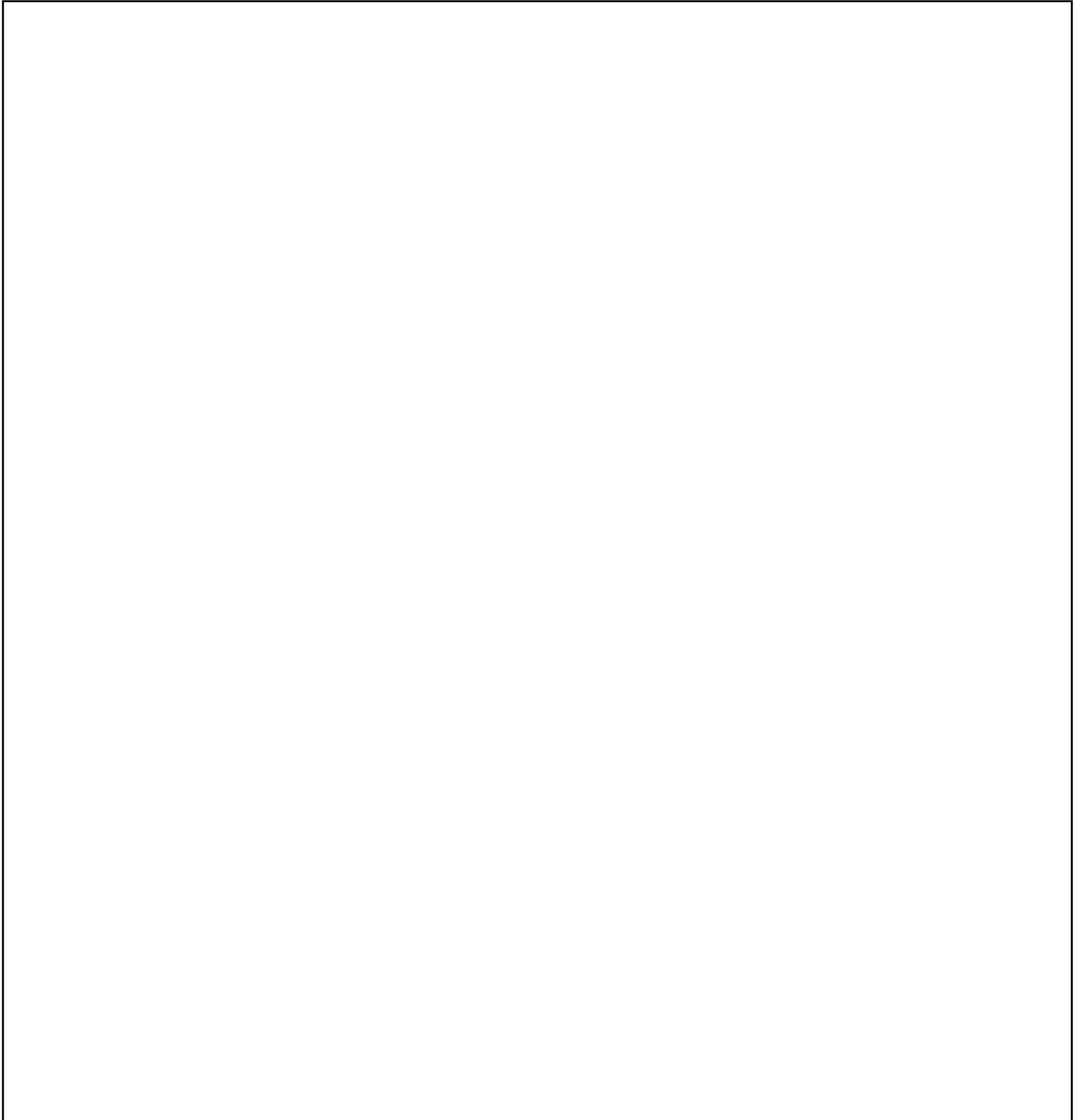
Please provide a brief description of your project in 500 words or less. Some examples of acceptable applications include: open street events, parklets, street trees, alley activations, accessible seating or artistic benches, games in public spaces, decorative lighting, murals, sculptures, community gardens, mosaics, landscaping, plein air events or block parties.

Please include the following information. Tell us about the people you intend to serve (demographics, numbers). Quantify and provide as much detail as you can about any of the following that apply to your project:

- Physical structures (benches, signage, murals)
- Public event
- Programming you will offer

How will you get the word out about your project?

## Project Narrative Continued

A large, empty rectangular box with a thin black border, intended for the project narrative. It occupies the majority of the page's content area.

## PROJECT DETAILS CONTINUED

14. Please describe how your project will creatively express what joy means to your neighborhood or community in 300 words or less.

## PROJECT DETAILS CONTINUED

### 15. Community Engagement

How will you engage your community in planning, implementing, and enjoying this project? Will volunteers be involved? If so, how? How many? Please describe in 300 words or less.

## PROJECT BUDGET

### 17. Grant Budget

Please specify all expenses that will be covered by this grant. Itemize anticipated expenses and income (if any) for this proposal.

*Please ensure that the Total Grant Amount requested below matches the amount you entered in Question #5 at the beginning of this application.*

Contracted services costs \_\_\_\_\_

Materials & supplies \_\_\_\_\_

Staff costs, if any (should account for no more than 25% of total request)

\_\_\_\_\_

Equipment Rental \_\_\_\_\_

Permits and Insurance \_\_\_\_\_

Maintenance (for permanent installations/projects) \_\_\_\_\_

Additional Anticipated Income (if any) \_\_\_\_\_

Any Additional Expenses \_\_\_\_\_

Total Grant Amount Request \_\_\_\_\_



## THANK YOU FOR APPLYING!

Please save your completed application and email it to [communitychallenge@joyengine.org](mailto:communitychallenge@joyengine.org).

All applications are due no later than Friday, August 5. You may be asked to participate in an interview conducted by a panel of artists, community members and other nonprofit organizations the week of August 15. Applicants will be chosen and notified no later than Friday, September 9.

To receive funding, selected applicants must execute and return a binding Memorandum of Understanding, completed financial forms, and an after-action report to the Joy Engine office in a timely manner.